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(NEW AND ENLARGED EDITION)

CONTAINING

ARITHMETICAL TABLES AND SIGNS, WEIGHTS AND MEASURES, TABLES OF THE METRIC SYSTEM, GEOGRAPHICAL & DRAWING DEFINITIONS,

And other useful information arranged progressively.

Published by the Proprietor of "BEECHAM'S PILLS," with a view of rendering a small assistance to the Youth of the Country. The publication of Beecham's Help to Scholars commenced in July, 1889, since when 12,000,000 have been given away.—October, 1898.

PROPRIETOR: THOS. BEECHAM, St. Helens, Lancashire.

# INTRODUCTION.

THE Proprietor of Beecham's Pills hopes this revised and enlarged edition will be found to meet the requirements of the Education Code; that it will be accorded a hearty welcome in every school in the country; and be carefully preserved for reference.

### HINTS TO PARENTS AS TO SCHOOL ATTENDANCES, &c. (Applicable to England and Wales only).

Every child between the ages of 5 and 14 must receive efficient elementary instruction in reading, writing, and arithmetic. A child between the ages of 11 and 14 may be partially or totally exempted from attendance at school, provided he has reached the standard of proficiency fixed by the Bye-Laws of the district.

No child under 11 years of age may be taken into employment, and no child under 12 may be employed in a mine, and no girl may work underground.

A child between the ages of 11 and 13 may be employed halftime, provided he has reached the standard of proficiency fixed by the Bye-Laws of the district.

No child under 13 may be employed full time under the Factory and Workshop Act, 1878, nor can a child of 13 be so employed unless he has passed the fifth standard, or has made 250 attendances for each of 5 years.

A child between the ages of 13 and 14 years may be employed half-time even though he has not yet reached the standard of proficiency, or made the requisite number of attendances.

Parents should apply to the School Board or School Attendance Committee for a copy of the Bye-Laws of the district, and read them carefully.

Children suffering from sore eyes, mumps, fever, whoopingcough, measles, smallpox, chickenpox, or diptheria; or who live in the same house as someone who is suffering from any of these infectious diseases, must not attend school without the express permission of the Head Teacher and Medical Officer, to both of whom a note should be sent.



## ARITHMETICAL TERMS, SIGNS, &c.

All computations in Arithmetic are performed by one of the processes known as .

ADDITION, SUBTRACTION, MULTIPLICATION, AND DIVISION.

The terms used in Multiplication are :--

- The Multiplier, or number that Multiplies. (a)
- The Multiplicand, or number to be Multiplied (b)
- The Product, or result of the Multiplication. (c)

The terms used in Division are :---

- The Dividend, or number to be divided. (a)
- The Divisor, or number by which you divide. (b)
- The **Ouotient**, or result of the division. (c)

To find the SUM, add the numbers.

- , DIFFERENCE, subtract. 27 22
  - ,, PRODUCT, multiply. ,,

2.5

L or £

°/0'

,, QUOTIENT, divide. 7.7 + plus or more signifies addition, as 6 + 3 = 9— minus or less ,, subtraction 8 - 5 = 3,, 22  $\times$  multiplied by multiplication  $4 \times 2 = 8$ ,, - divided by division  $, 8 \div 4 = 2$ " = equal to equality 3 + 2 = 5" " • signifies therefore. • signifies because.

are the signs of proportion.

6: 14: 18: 42 means, as 6 is to 14 so is 18 to 42.

 $\sqrt{1}$  sign of square root, as  $\sqrt{9} = 3$ 

,, ,, cube  $,, ,, \frac{3}{27} = 3$ 

per cent.

] are brackets, all quantities

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2

between them are treated as one.

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,,

J	or	a	signines	Denar	·11 (	or pence.
S	or	s	> ?	Solidi	or	shillings
L	or	£	24	Libræ	or	pounds.

# NUMERATION TABLE.

Units	One				
Tens	Twenty-one.				
Hundreds	Three Hundred and Twenty-one.				
Thousands4,321,	Four Thousand, Three Hundred and Twenty- one.				
Tens of Thousands54,321,	Fifty-four Thousand, Three Hundred and Twenty-one.				
Hundreds of Thousands654,321,	Six Hundred and Fifty-four Thousand, Three Hundred and Twenty-one.				
Millions	Seven Millions, Six Hundred and Fifty-four Thousand, Three Hundred and Twenty- one				
Tens of Millions	Eighty-seven Millions, Six Hundred and Fifty-four Thousand, Three Hundred and Twenty-one.				
Hundreds of Millions987,654,321,	Nine Hundred and Eighty-seven Millions, Six Hundred and Fifty-four Thousand, Three Hundred and Twenty-one.				
A Billion is a Million of Millions, thus expressed, 1,000,000,000,000. A Trillion, a Million of Billions, expressed by adding six more ciphers.					

		THE	ROA	IAN	NOTA	TION	TABLE	Ξ.
I 2 3 4 5 6 7 8 9 10	I. III. IV. V. VI. VII. VII. VIII. IX. X.	11 12 13 14 15 16 17 18 19 20	XI. XIII. XIV. XVV. XVI. XVII. XVIII. XIX. XX.	25 30 40 50 60 70 80 90 100 200	XXV XXX XI I LX LXX LXXX XC C CC	390           400           500           500           600           700           800           900           1000           1500           1500           1500           2000	CCC. CD. DC. DCC. DCCC. CM. MD. MD. MM.	A line placed over any letter increases the value $r,000$ times, as— $\overline{V} - 5,000$ ; $\overline{D} - 500,000$ ; $\overline{M} - r,000,000$ .
		A	DDITI	ON A	ND SU	JBTRA	CTION.	
I 2 3 4 5 6 7 8 9 10 Pro res	II I2 I3 14 15 16 17 18 19 20 NOTE ceess with ults in e	21 22 23 24 25 26 27 28 29 30 Add 1 n other ach line	31 32 33 34 35 36 37 38 39 40 to each lines, at	41 42 43 44 45 46 47 48 49 50 number nd deal	51 52 53 54 55 56 57 58 59 60 in top 1 similar	6r 62 63 64 65 66 67 68 69 70 ine; the	71 72 73 74 75 76 77 78 79 80 subtraction.	81 91 82 92 83 93 84 94 85 95 86 96 87 97 88 r 98 89 99 90 100 tc. Repeat the Compare the
ELLC	OME I	STIT	JTE		2	Coll.	para G	N 26
-	LIBRA	RY				No.	BE5 1	1878 B

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	E	BEEC	HAM	rs	HEL	P 70	0 5	сно	LARS	s	
	F	OR M	ULT	IPL	ICAT	ION .	AND	DIV	ISIO	N.	
	Twice	;	1 3	time	es	ĺ	4 time	es		5 tim	es
I	are	2	I	are	3	I	are	4	I	are	5
2	••	4	2	••	Ğ	2	• •	8	2	••	IO
3		Ġ	3		9	3	• •	I 2	3	••	15
4	,,,	8			12	4		16	4		20
5	,,	10	5	,,	15	5		20	5	,,,	25
6	,,	12	6	,,	18	6	77	24	6	,,	30
7	> 7	ī A	7	77	21	7	""	28	7	""	35
8	, ,	16	8	27	21	8	,,,	22	8	, , ,	33
0	> >	т.8	0	"	27	. 0	"	26	Ő	""	40
9	>>	20	9	22	20	9	"	30	9	> >	45
	""	20		"	30		> >	40		"	50
	"	22		97	33		29	44		>>	55
12	• 7	-24	12	, , ,			• •	40	12	97	
	o the	5	7	time	es 🗧		8 time	es o		9 tim	es
1	are	0	1	are		1	are	-6	1	are	-9
2	"	12	2	,,	14	2	>>	10	2	**	10
3	,,	10	3	"	21	3	"	24	3	"	27
4	,,	24	4	"	28	4	"	32	4	,,	30
5	,,	30	5	,,,	35	5	"	40	5	"	45
6	,,,	36	6	,,	42	6	""	48	6	"	54
7	,,	42	7	"	49	7	"	50	7	""	63
8	,,	48	8	"	56	8	,,	64	8	,,	72
9	,,,	54	9	,,	63	9	,,	72	9	,,	81
IO	,,	60	10	,,	70	IO	,,	80	IO	,,	90
II	,,	66	ΙI	"	77	II	,,	88	II	,,	99
I 2	1	72	I 2	,,	84	I 2	2.1	96	12		108
1	o tim	es	1	1 tim	ies		12 tim	es	1	3 tim	es
I	are	10	I	are	II	Ι	are	12	I	are	13
2	,,	20	2	,,	22	2		24	2	> 7	26
3	,,	30	3	""	33	3	>>	36	3	"	39
4	,,	40	4	,,	44	4	"	48	4	"	52
5	,,	50	5	"	55	5	. ,,	60	5	"	65
6	22	60	6	,,	66	6	"	72	6	"	78
7	,,	70	7		77	7	22	84	7.	,,	61
8	,,	80	8	"	88	8	"	96	8	22	104
9	22	90	9	22	99	9	22	108	9	2.2	117
IO	22	100	10	2.2	IIO	IO	22	I 20	10	2.2	130
II	,,	IIO	II	2.2	121	II	. 22	132	II	22	143
12	• •	I <b>2</b> 0	I 2	,,	132	I 2	• 7	144	I 2	9 9	156

	BEEC	CHAM'S HEL	P TO SCHOLARS.
	FARTHIN	GS TABLE.	SHILLINGS TABLE.
Far. 4 5 6 7 8 9 10 11 12 13 14 15 16 17 2	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	Far.       d.         27       make $6\frac{3}{4}$ 28       ,,       7         29       ,, $7\frac{4}{4}$ 30       ,, $7\frac{1}{23}$ 31       ,, $7\frac{4}{4}$ 32       ,, $8\frac{1}{3}$ 33       ,, $8\frac{4}{4}$ 34       ,, $8\frac{33}{2}$ 36       ,,       9         37       ,, $9\frac{1}{4}$ 38       ,, $9\frac{1}{2}$ 39       ,, $9\frac{3}{4}$ 40       ,,       IO	s.       f.       s.       f.       s.       f.       s.         29       make       1       0       150       make       7       10         30       ,,       1       10       160       ,,       8       0         40       ,,       2       0       170       ,,       8       10         50       ,,       2       170       ,,       8       10         50       ,,       2       170       ,,       8       10         50       ,,       2       10       180       ,,       9       0         60       ,,       3       0       179       ,,       9       10         70       ,,       3       10       200       ,,       10       0         80       ,,       4       0       300       ,,       15       0         90       ,,       4       10       400       ,,       20       0         100       ,,       5       0       500       ,,       25       0         110       ,,       5       10       600       ,,       40 <t< th=""></t<>
18 19 20	ッ・4章 ッ・4 <u>章</u>	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	TABLE OF FACTORS.
21 22 23 24 25 26	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	$\begin{array}{cccccccccccccccccccccccccccccccccccc$	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$
	PENCE	TABLE.	$\begin{array}{cccccccccccccccccccccccccccccccccccc$
<i>d.</i> 12 1 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 36	s. d. make I 0 ,, I I ,, I 2 ,, I 3 ,, I 4 ,, I 5 ,, I 6 ,, I 7 ,, I 6 ,, I 7 ,, I 8 ,, I 9 ,, I 10 ,, I 7 ,, I 8 ,, I 9 ,, I 10 ,, I 11 ,, 2 0 ,, 2 1 ,, 2 2 ,, 2 3 ,, 2 4 ,, 2 5 ,, 3 0	d. $s.$ $d.$ $40$ make $3$ $4$ $48$ $,, 4$ $0$ $50$ $,, 4$ $2$ $60$ $,, 5$ $0$ $70$ $,, 5$ $0$ $70$ $,, 5$ $0$ $70$ $,, 5$ $0$ $72$ $,, 6$ $0$ $80$ $,, 6$ $8$ $84$ $,, 7$ $0$ $90$ $,, 7$ $6$ $96$ $,, 8$ $0$ $100$ $,, 8$ $4$ $108$ $,, 9$ $0$ $110$ $,, 9$ $2$ $120$ $,, 10$ $0$ $132$ $, 11$ $0$ $140$ $, 11$ $8$ $144$ $, 12$ $0$ $200$ $, 16$ $8$ $240$ $, £1$	$\begin{array}{cccccccccccccccccccccccccccccccccccc$

BEECHAM'S H	ELP TO SCHOLARS.					
TIME.	DAYS IN EACH MONTH.					
60 SecondsI Minute60 MinutesI Hour24 HoursI Day7 DaysI Week365 DaysI Year366 DaysI Leap Year100 YearsI Century	January3IFebruary28March31but 29 in leap-year.May31April30July31June30August31September30October31November30December31September30					
4 Weeks I Lunar month	DAYS OF WEEK. QUARTER DAYS.					
13 Lunar months and I day I Year 52 Weeks and I day I Year 28, 29, 30 or 31 days I Calendar month 12 Calendar months I Year	Sunday MondayLady Day March 25th MidsummerTuesday Wednesday FridayJune 24th Michaelmas September 29th Christmas December 25th					
EASTER SUNDAY follows the f Whit-Sunday is	irst full moon, on or after March 21st; the 7th Sunday after.					
NOTE.—When the date is divisible 1896; but with the even hundreds,—1 divisible by 4 if it is a Leap-Year.	by 4 without remainder, it is Leap-Year, as 600, 1800, 1900, the <i>first two figures</i> must be					
SEA	ASONS.					
Spring begins21st MarchSummer,,21st JuneAutumn,,23rd SeptWinter,,21st Dec	<ul> <li>Spring Equinox {         <sup>12</sup> hours day         <sup>12</sup> n, night         longest day         longest day         <sup>12</sup> hours day         longest day         <sup>12</sup> hours day         longest day         <sup>12</sup> hours day         longest day         longest day         longest day         shortest day         shortest day         </li> </ul>					
ASTRONOMICAL SIGNS.						
SIX NORTHERN SIGNS.   SIX SOUTHERN SIGNS						
Aries, the ram Mar. 21 Taurus, the bull Apl. 20 Gemini, the twins May 21 Signs Sagittarius the archer Noy. 20 Signs						
Cancer, the crab June 21 Leo, the lion July 23 Virgo, the virgin Aug. 23 Signs Signs Capricornus, the goat Dec. 21 Aquarius, the water bearer Jan. 20 Pisces, the fishes Feb. 18						

### AVOIRDUPOIS WEIGHT.

10	Drams .	$\cdot 437\frac{1}{2}$	grains.		I 02.
16	Ounces .	. 7,000	· ,, ·		ı lb.
14	Lbs.	• •	••••••	. I	Stone
28	Pounds o	r 2 Stor	nes I	gr. a	of cut.
4	Quarterso	r8 Ston	esor112	z İbs.	I cwt.
23	Hundred.	weights	or 2.240	lbs.	T ton

## LONG MEASURE.

12	Inches ( <i>i</i>	2.)		••	I ft.
1	Feet	36 incl	hes	• •	I yd.
51	Yards		Rod,	perch,	or pole
21	Yards, or	4 Pole	s .	. Î	Chain
40	Poles or 10	Chain	s, or 22	20 yards	I fur.
8	Farlongs	r 80 C	hains	or 1,760	yards
	0				I ml.
3	Miles	• •		I Leagu	ie lea.
7	92 Inches			••	I lk.
100	Links			I	Chain

# SQUARE MEASURE.

144 Square Inches	I SQ. ft.
9 Square Feet	I sq. yd.
30¼ Square Yards	I sq. pl.
40 Poles or 1,210 sq. yds.	I r.d.
4 Roods, or 4,840 sq. yds.	I @C.
640 Acres	I sq. ml.
10,000 Square Links •	I sq. ch.
10 Square Chains	I Acre
-	

### CUBIC MEASURE.

1,728 Cubic Inches .... 1 cu. ft-27 Cubic Feet .... 1 cu. yd. NOTE.—Compare square and cubic measures with long measure.

I44 ==	$12 \times 12$	9 = 1	3 × 3
1,728 ==	$12 \times 12 \times 12$	27 == 3	3 × 3 × 3
$30\frac{1}{4} = $	$5\frac{1}{2} \times 5\frac{1}{2}$		

### **MEASURE OF CAPACITY.**

Dry Measure used for all kinds of Grain.

4	Gills		I	Pint	pt.
2	Pints		Ι	Quart	qt.
4	Quarts, or 8	pts.	I	Gallon	gal.
2	Gallons	• •	I	Peck	pk.
4	Pecks		Ι	Bushal	bush.
8	Fashels	• •	I	$Q \mapsto ter$	qr.

### ANGULAR MEASURE.

60	seconds ('')		make	1 minute'
60	minutes (')	• •	"	ı degree o
90	degrees a righ	t angl	е,,	1 quadrant
180	,, two right	; angle	s ,,	1 semicircle
360	,, or twelve	e signa	s ",	ı circle

#### Apparent motion of the Sun.

Sun moves 360 degrees in 24 hours.

		~	~		· .
,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	15	79	23	I hour.
55	,,,	I	,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	4 minutes.
,,	"	1/4	"	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	I minute.

- 60 Geographical, or 69½ English Miles 1 degree (1°) of Latitude.
- A degree of Longitude varies in length according to the Latitude, because all the meridian circles meet at the poles.
- In Latitude 50° a degree measures 44°35 English miles. In Latitude 60° a degree measures 34°5 English miles.

### **MISCELLANEOUS.**

2	Articles	••	make 1	Brace	, Couple,
					or Pair
12	Articles		"		1 Dozen
12	Dozen		"		I Gross
12	Gross		,,	I Gre	eat Gross
20	Articles		22	• •	I Score
24	Sheets of	Paper			ı Quire
120	Sheets		57		5 Quires
20	Quires		3.9		I Ream

# OLD APOTHECARIES WEIGHT.

20	Grains		• •		I SC?'.
3	Scruples	60 g	grains	5	I dr.
8	Drams	480	,,,		I 02.
12	Ounces	5,760	30	• •	1 <i>lb</i> .

### TROY WEIGHT.

Used in weighing gold, silver, jewels. dc.

24	Grains (gr.) .	1 Pennyweight dwt	•
20	Pennyweights	. 480 grains I oz	•
12	Ounces	5,760 grains I lb	

BEECHAN	I'S HELP TO S	CHOLARS.
P	RACTICE TABLI	Ξ.
Parts of a Pound.	Parts of a Year.	Parts of a Quarter.
s.       d.         10       0 $\cdot \cdot$ $\frac{1}{2}$ 6       8 $\cdot \cdot$ $\frac{1}{3}$ 5       0 $\cdot \cdot$ $\frac{1}{4}$ 4       0 $\cdot \cdot$ $\frac{1}{3}$ 3       4 $\cdot \cdot$ $\frac{1}{5}$ 3       4 $\cdot \cdot$ $\frac{1}{5}$ 2       6 $\cdot \cdot$ $\frac{1}{6}$ 2       6 $\cdot \cdot$ $\frac{1}{10}$ 1       8 $\cdot \cdot$ $\frac{1}{12}$ 1       8 $\cdot \cdot$ $\frac{1}{12}$ 1       4 $\cdot \cdot$ $\frac{1}{15}$ 1       3 $\cdot \cdot$ $\frac{1}{16}$ 1       0 $\cdot \cdot$ $\frac{1}{200}$ 0       8 $\cdot \cdot$ $\frac{1}{32}$ 0       6 $\cdot \cdot$ $\frac{1}{40}$ 0       4 $\cdot \cdot$ $\frac{1}{50}$ 0       7       2 $\cdot \cdot$ $\frac{1}{80}$ 0       4 $\cdot \cdot$ $\frac{1}{50}$ $\frac{1}{20}$ 0       1 $\frac{1}{2}$ $\frac{1}{120}$ $\frac{1}{160}$	292 days $\frac{4}{5}$ 219       , $\frac{3}{5}$ 146       , $\frac{3}{5}$ 73       , $\frac{1}{5}$ Parts of a Ton.         Parts of a Ton.         cwts.qrs.         10       0 $\frac{1}{2}$ 5       0 $\frac{1}{4}$ 4       0 $\frac{1}{2}$ 5       0 $\frac{1}{4}$ 4       0 $\frac{1}{2}$ 5       0 $\frac{1}{4}$ 4       0 $\frac{1}{5}$ 2       2 $\frac{1}{8}$ 2       0 $\frac{1}{10}$ I       I $\frac{1}{20}$ 0       2 $\frac{1}{4^{17}}$ 0       I $\frac{1}{20}$	lbs.         14 $\cdot \cdot$ $\frac{1}{2}$ 7 $\cdot \cdot$ $\frac{1}{4}$ 4 $\cdot \cdot$ $\frac{1}{7}$ $3\frac{1}{2}$ $\cdot \cdot$ $\frac{1}{4}$ 4 $\cdot \cdot$ $\frac{1}{7}$ $3\frac{1}{2}$ $\cdot \cdot$ $\frac{1}{4}$ $2$ $\cdot \cdot$ $\frac{1}{14}$ $1\frac{3}{4}$ $\cdot \cdot$ $\frac{1}{16}$ I $\cdot \cdot$ $\frac{1}{28}$ Parts of an Acre.         rds.pls.         2       0 or 80 pl' $\frac{1}{2}$ I       0, 40 $\frac{1}{4}$ C       32 $\frac{1}{5}$ 0 20 $\cdot \cdot$ $\frac{1}{8}$ 0 16 $\cdot \cdot$ $\frac{1}{16}$ 0 10 $\cdot \cdot$ $\frac{1}{16}$
Darts of a Shilling	Parts of a Cwt.	
d.         9 $\cdots$ $\frac{3}{4}$ 8 $\cdots$ $\frac{3}{3}$ 6 $\cdots$ $\frac{1}{2}$ 4 $\cdots$ $\frac{1}{3}$ 3 $\cdots$ $\frac{1}{4}$ 2 $\cdots$ $\frac{1}{4}$ 1 $\cdots$ $\frac{1}{2}$ 1 $\cdots$ $\frac{1}{2}$ 1 $\cdots$ $\frac{1}{2}$ $\frac{1}{2}$ $\cdots$ $\frac{1}{4}$ $\frac{1}{2}$ $\cdots$ $\frac{1}{2}$ $\frac{1}{2}$ $\cdots$ $\frac{1}{4}$ $\frac{1}{4}$ $\cdots$ $\frac{1}{4}$	$qrs.lbs.$ 2       0 or 56 lbs. $\frac{1}{2}$ I       0,, 28,, $\frac{1}{4}$ 0       16 $\frac{1}{7}$ 0       I4 $\frac{1}{8}$ 0       8 $\frac{1}{14}$ 0       7 $\frac{1}{16}$ 0       4 $\frac{1}{28}$ 0       2 $\frac{1}{566}$ 0       I $\frac{1}{112}$	Parts of a Mile. 4 fur. $(880 \text{ yds}) \frac{1}{2}$ 2 ,, $(440 \text{ ,, }) \frac{1}{4}$ I ,, $(220 \text{ ,, }) \frac{1}{8}$ 32 poles $(176 \text{ ,, }) \frac{1}{10}$ 20 ,, $(110 \text{ ,, }) \frac{1}{16}$ 16 ,, $(88 \text{ ,, }) \frac{1}{20}$ 8 ,, $(44 \text{ ,, }) \frac{1}{40}$ 4 ,, $(22 \text{ ,, }) \frac{1}{80}$

BEECHAM'S HEL	P TO SCHOLARS.
TABLES OF THE '	·METRIC SYSTEM."
IABLES OF THE         LENGTH.         Myriametre       IO,000 metres         Kilometre       I,000 "         Hectometre       IO0 "         Decametre       IO0 "         METRE       The IO millionth part of a quarter of a meridian circle.         Decimetre       'I metres         Centimetre       'OI "         Millimetre       'OOI "         A Metre       39'37 inches.         SURFACE MEASURE         For Walls, Floors, Paper, Glass, &c.	MEASURE OF SOLIDITY For Masonry, Capacity of Docks, &c. The Unit is the CUBIC METRE which contains— 1,000 cubic Decimetres. 1,000,000 ,, Centimetres. 1,000,000 ,, Millimetres. MEASURE OF SOLIDITY For Firewood, Ropes, Dye-woods, &c. The Decastere == 10 steres. STERE == 1 Cubic Metre The Decistere == '1 ~teres.
The SQUARE METRE contains— 100 Square Decimetres. 10,000 ,, Centimetres. 1,000,000 ,, Millimetres.	The Stere $=$ 1 cub. yd. 8.31655 cub. ft. WEIGHT.
SURFACE MEASURE for Fields, Woods, &c. Hectare <u>—</u> 100 ares. ARE <u>—</u> 100 Square Metres	The Millier $=$ 1,000 kilogrammes ,, Metric Quintal $=$ 100 ,, ,, Myriagramme $=$ 10 ,, ,, Kilogramme $=$ 1,000 grammes ,, Hectogramme $=$ 100 ,, ,, Decagramme $=$ 10 ,,
$An \ Are = 119^{\circ}6033$ Square Yards.	GRAMME = a Cubic Centimetre of distilled water at 39½° F, weighed in a vacuum.
VOLUME MEASURE For Wine, Oil, Wheat, Apples, &c. The Kilolitre = 1,000 litres ,, Hectolitre = 100 ,, ,, Decalitre = 10 ,,	The Decigramme = 'I grammes ,, Centigramme = '01 ,, ,, Milligramme = '001 ,, A Gramme = '56438 drams
The Decilitre <u> </u>	The Monetary Unit is the FRANC $= 9^3_5$ pence. The Franc $=$ 10 Decimes. = 100 Centimes.
I Kilogramme, and equals 1'76077 pints.	20 one-franc pieces and 20 two-franc pieces placed in line measure a metre.

# MENTAL ARITHMETIC AIDS.

#### A NUMBER WILL DIVIDE BY

2 when last figure is even or a cypher. 3 when the sum of the digits can be divided by 3. 4 when the last two figures can be divided by 4 or are cyphers. 5 when last figure is 5 or o. 6 when last figure is even or o and sum of digits will divide by 3. 8 when the last 3 figures can be divided by 8 or are cyphers. 9 when the sum of the digits can be divided by 9. 25 when last 2 figures are o's or will divide by 25. 125 when last 3 figures are o's or will divide by 125. 37 and 111 when the No. is composed of the same 3 digits e.g., 333111. To multiply by To divide by 5 add 1 cypher and divide by 2 5 multiply by 2 and place a • before last figure. 25 1, 2 48 .... 33 " " 4 " 8 2 figures. 25 39 " 22 ,,, 22 125 22 3 " " 22 3 figures. 125 29 22 99 . 22 625 16 - 4 " 22 22 " 10 cut off last figure for a remainder. 10 I cypher. " 100 ,, 2 figures for a remainder. " 100 2 cyphers. " I,000 ,, 3 99 " " I,000 ,, - 3 22 To multiply a number consisting of two digits by II, add the figures together and place the result between them as  $71 \times 11 = 781$ . To find a year's income (Sundays included) at a given rate per 1 2 \_\_\_\_\_ 15 day:-Take a sovereign, a half-sovereign, and fivepence as many .25 times as there are pennies in the given rate. To find a year's income (excluding Sundays):-Take a sovereign and six shillings ,, :75 ,, and a penny as many times as there are pennies in the given rate. .125 99 To find the cost of any number of articles when the price is an :375 22 aliquot part of a sovereign:—Take the number as sovereigns and .625 divide by the aliquot part.

2,786 at 3/4 each: 2,786 divided by  $6 = f_{4}64$  6s. 8d.

Simple Interest Formulæ. 1.—Interest  $\_$  Principal  $\times$  Rate  $\times$  Time  $\div$  100. 2.—Principal  $\_$  Interest  $\times$  100  $\div$  Rate and Time. 3.—Rate  $\_$  Interest  $\times$  100  $\div$  Principal and Time. 4.—Time  $\_$  Interest  $\times$  100  $\div$  Principal and Rate.

Mensuration Formulæ. 1.—Area of square, rectangle, rhombus or rhomboid <u>base</u> base X height. Base <u>area</u> <u>i</u> height. Height <u>area</u> <u>i</u> base. 2.—Area of Triangle <u>i</u> base X height. 3.—Area of circle <u>diameter</u> squared X '7854, or <u>radius</u> squared X 3'1416. 4.—Circumference <u>diameter</u> X 3'1416. 5.— Cubical contents of a box or volume of a solid <u>length</u> X breadth X height. Length <u>volume</u> <u>i</u> breadth and height. Breadth <u>volume</u> <u>i</u> length and height. Height <u>height</u> and height.

Vulgar & Decimal Fractions. 14 34 1838 58 78 1525 35 45 13 23 19 29 ,, .875 "" •2 " •4 27 •6 ,, ·8 ·3 ·6 ·1 99 " 22 22 •2 99 1 •16 ,,

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### ON THE USE OF CAPITAL LETTERS.

Capitals, or great letters, should be used :---

- 1. At the beginning of every piece of writing, and after every full stop.
- 2. The names and titles of persons, and the names of countries, provinces, cities, towns, villages, hamlets, streets, mountains, rivers, seas, ships, feasts and great events must begin with capitals.
- 3. The pronoun I, and the interjection O! must be written in capitals.
- 4. Quotations must begin with capitals.
- 5. The first word of every line in poetry must begin with a capital.
- 6. All the names of God must be written in capitals, e.g., The Almighty; The Saviour.
- 7. Adjectives derived from the names of persons or places must begin with capitals, as English, Scottish.
- 8. The names of the principal articles in catalogues, bills of parcels, handbills, direction of letters, titles of books, &c., should begin with capitals.

FULL STOPS (or periods) must be placed-

- 1. At the end of every sentence.
- 2. After every abbreviation.

QUOTATION MARKS OR INVERTED COMMAS. The exact words spoken by someone, or quoted from a book, must be placed within quotation marks,—e.g.:—The boy cried, "Mary is here."

A point of INTERROGATION is placed after every question,—e.g., Where are you?

An EXCLAMATION point follows such words as Oh! Alas! Hurrah! Hush!

- The APOSTROPHE denotes ownership or else the omission of a letter,-John's; Boys'; I'll; Can't; U'er; E'er; Didn't; Musn't.
- The letter **H** is not **ASPIRATED** in these words:—herb, hour, heir, heiress, honest, honour, hospital, hostler, humour, humble, humility, and in other words formed from these.

When writing a letter, put the address and date in the top right hand corner and sign your full name at the end.

Envelopes should be addressed in this manner:--

### Mr. Thomas Beecham,

Proprietor of Beecham's Pills,

St. Helens,

Lancashire.

Stamp

in this Corner

# **GEOGRAPHICAL DEFINITIONS.**

**Geography** teaches about the surface of the earth. This surface is composed of **Land** and **Water**. If we were to divide it into four parts, three would be water, and one land.

The **Earth** is a planet or moving star. In shape it is like an orange. It moves in two ways: 1st, round itself, in 24 hours, causing Day and Night; 2nd, round the Sun, in  $365_4^1$  days, causing the Four Seasons, Spring, Summer, Autumn, Winter.

A map of a **Hemisphere** is a plan of half the earth. It may be **Northern**, lying North of the Equator; **Southern**, lying South; **Eastern**, containing Europe, Asia, Africa, and Australia; **Western**, containing North and South America.

The Axis is the supposed line round which the earth turns. Its ends are called the N. and S. Poles. The diameter, or distance through the earth, is 8,000 miles. The circumference, or the distance round the outside, is 25,000 miles. The Equator is a supposed line passing round the earth, midway between the Poles.

Latitude is distance North or South of the Equator, measured in degrees up to 90°, each  $\__{69\frac{1}{2}}$  English miles. A Meridian is a line passing half way round the earth from the N. Pole to the S. Pole. The line passing through Greenwich is called our First Meridian, and is marked 0° on English maps. Longitude is distance East or West of the First Meridian. In Great Britain the length of degree of longitude varies from 34 miles in the N., to 45 miles in the S. A Zone is a belt or girdle passing round the earth. There are 5; one Torrid, very hot round about the Equator; two Frigid, very cold, one surrounding each Pole; and two Temperate, between the Torrid and Frigid zones.

• A **Continent** is the largest division of land. There are 5; Asia, America, Africa, Europe, Australia.

A **Country** is part of a continent, having a particular name. England, Scotland, Ireland, Wales, France, Spain, Germany.

A County or Shire is part of a country; sometimes called a Province, or Department, Canton, State, &c.

A Riding (Trything) is a third part of a county. Yorkshire is so divided.

An **Island** is a portion of land surrounded by water.

A Peninsula is a piece of land nearly surrounded by water.

An **Isthmus** is a narrow neck of land joining two large divisions.

A Cape is a point of land stretching into the sea. Other names are Head, Ness, Naze, Mull, Butt, Promontory, Foreland, Point, Bill.

A **Coast** or **Shore** is the land washed by the sea. A **Beach** is the portion of a shore which is alternately covered and uncovered by the tide.

A Hill is a high mass of land, under 1,000 feet.

A Mountain is a mass of land over 1,000 feet high; an isolated mountain is a **Peak**; several peaks form a **Group**; connected mountains form a **Chain** or **Range**; a mountain flinging out steam, ashes, and melted rock or lava, is a **Yolcano**.

<sup>1</sup> A **Plain** is a level portion of land, at no great height above the level of the sea. The plains in South Russia and Central Asia are termed **Steppes**, and are generally uncultivated. In North America, they are called **Prairies** and **Savannalis**; and in South America, Llanos and **Pampas**.

### **GEOGRAPHICAL DEFINITIONS.**—continued.

A Table land or Plateau is a level portion of land at a considerable elevation. A Valley is low land, bounded on each side by hills. Other names are Vale, Dale, Gien, Gorge, Strath. A Ravine is a long hollow between hills.

A Desert is a barren tract of land. A Cliff is the vertical face of a mountain or rocky sea-shore.

An Oasis is a green spot in a desert, containing trees and a spring of water. An Ocean is the largest division of salt water. There are 5; Pacific, Atlantic, Indian, Antarctic, Arctic. A Sea is part of an ocean; if studded with islands, it is called an Archipelago. A Gulf or Bay is a portion of water extending into the land. An Estuary is the wide mouth of a river, which is only filled with water when the tide flows in, and exhibits a long stretch of sand or mud when the tide ebbs. Other names are Aber and Firth. A Harbour or Haven is an inlet of the sea, where ships can shelter. A Creek or Cove is a small inlet of the sea. In Australia and America a river is often called a Creek. A place where ships can anchor near a coast is called a Roadstead or Road. A Strait is a narrow neck of water joining two large portions. A Channel is similar to a strait, but longer and wider.

A Lake is a portion of water surrounded by land; small lakes are termed **Pools** or Meres; if in high land or among mountains, **Tarns**; if shallow and filled with sea water, **Lagoons**. In Ireland, lakes are called **Loughs**; in Scotland, **Lochs**. A **Lagoon** is also the name given to the calm water inside a ring-shaped coral island.

A Spring is water flowing out of the earth, and generally forms the beginning of a river.

A River is a running stream of fresh water, issuing from a hill, or other high land, and generally flowing into the sea. The beginning is its **Source**; the ending, its **Mouth**; the sides, its **Banks**; little streams running into it, its **Feeders**, **Tributaries** or **Affluents**; where the water lies, its **Bed**. The land drained by one river and its tributaries is its **Basin**.

The high land dividing two basizes is the Waterparting; and the slopes down which the streams run, form the Watershed. A Rivulet, Brook, or Streamlet, is a little river. A Confluence is a place where two rivers unite. The right and left Banks of a river take their names from the Course, or direction in which the water runs. An artificial river is called a canal.

A Waterfall is a place where the water of a river falls from a higher to a lower level. A Cataract is a large waterfall. A Rapid is a place where the bed of a river slopes, causing the river to run swiftly. A Cascade is formed when the river runs down a steep, rocky bed.

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# DRAWING DEFINITIONS.

A Point has position, but not size.

A Line has length, but not breadth.

A Straight (or right) Line is the shortest distance between two points, and is shorter than a curved line.

A Vertical line is upright.

A Horizontal line is level.

An Oblique line is sloping.

Perpendicular lines are those which form right angles; they are not always vertical. A line cannot be perpendicular by itself.

Parallel lines are the same distance apart everywhere: they never meet.

An Angle is a corner made by two lines which meet at a point.

A Right Angle is a square corner, and is formed of perpendicular lines. An Obtuse Angle is greater than a right angle.

An Acute Angle is less than a right angle.

A Superficies is a surface, flat or curved.

A Plane is a perfectly flat surface and is either vertical, horizontal, or slanting. A figure is a surface enclosed by three or more lines, straight or curved. Two straight lines cannot enclose a space.

Plane Figures, such as Squares, Triangles, Circles, and Hexagons, have only length and breadth, and lie completely on one surface.

**Triangles** are figures with three angles: they are called Trilaterals also, because they have three sides.

An Equilateral (or Equiangular) Triangle has three equal sides and three equal angles.

An Isosceles Triangle has two equal sides and two equal angles.

A Scalene Triangle has no sides and no angles equal.

A Right-angled Triangle contains one right angle

An Obtuse-angled Triangle contains one obtuse angle.

An Acute-angled Triangle contains three acute angles.

The Base is the line on which the Triangle stands. The Altitude is the height. The Apex or Vertex is the top point.

# Quadrilaterals are figures with four sides: they are called Quadrangles also, because they have four angles.

A Square has four equal sides and four right angles.

- A Rhombus has four equal sides but its angles are not right angles.
- A Rectangle or Oblong has its opposite sides equal, and its angles are right angles.
- A Rhomboil has its opposite sides equal, but its angles are not right angles.
- A Parallelogram has its opposite sides parallel.

A Quarry is a square standing on one of its corners.

A Diamond is a rhombus standing on one of its corners.

A Diagonal is the line joining opposite angles of a quadrilateral.

A Diameter is the line joining the centres of opposite sides.

### DRAWING DEFINITIONS.—continued.

- Pelygons are figures with many angles. They are Regular when the angles and sides are all equal; but Irregular when they are of various sizes.
  - A Pentagon is a figure with five equal angles and five equal sides; Hexagon, six; Heptagon, seven; Octagon, eight; Nonagon, nine; Decagon, ten; Undecagon, cleven; Duodecagon, twelve.
- A **Circle** is a figure formed by a curved line called the circumference. The Circumference, or Periphery, is the continuous curved line which forms a circle. The Centre is a point in the middle of the circle. A Radius is a line drawn from the centre to the circumference. All the Radii in one circle are equal in length.
- A Diameter is a straight line through the centre from circumference to circumference.
- A Chord is a straight line across a circle, but not through the centre.
- A Tangent is a line touching a circle. An Arc is any part of the circumference.
- A Semicircle is half a circle. A Quadrant is quarter of a circle.
- A Circle contains  $360^{\circ}$  A Right Angle =  $90^{\circ}$  $45^{\circ}$  = half a Right Angle.  $30^{\circ}$  = one-third of a Right Angle.
- A Segment is a piece cut off a circle by a chord.
- A Sector is a part of a circle enclosed by an arc and two radii.
- An Ellipse is a figure bounded by a continuous curved line, and is longer than it is broad. A true Ellipse is not oval or egg-shaped. The Major Axis is longer than the Minor Axis.
- A Trapezium has no sides equal or parallel.
- A Trapezoid has four unequal sides, but two sides are parallel.
- Solids have length, breadth, and height (or depth, or thickness) and have two or more surfaces, as a cone, cylinder, cube, pyramid, prism or sphere.
- A Model or Perspective drawing represents an object (sometimes in outline only) as it appears to the eye.
- A Plan is a drawing of the actual shape of the surface covered by an object viewed from above. An **Elevation** is a drawing of the actual shape of the surface covered by an object viewed from the front or side.
- A Scale drawing is the representation of an object one-half, one-third, one-tenth, or some other fraction of its real size. Scale  $\frac{1}{2}$  means that a line  $\frac{1}{2}$ -in. long represents something which is 1-in. long; and a line 6-in. long represents something 12-in. long; scale  $\frac{1}{10}$  means that  $\frac{1}{10}$  inch represents 1 inch; and  $\frac{1}{10}$  inch represents 12 inches, or 1 foot. Scale  $\frac{1}{8}$  means  $\frac{1}{8}$  inch represents 1 inch; and  $\frac{3}{8}$  inch represents 3 inches; and  $\frac{1}{8}^2$  inch represents 12 inches. Scale  $\frac{1}{10}$  means that  $\frac{1}{10}$  inch represents 1 inch;  $\frac{1}{52}$  inch represents 5 inches;  $\frac{1}{8}^2$  inch represents 12 inches;  $\frac{1}{72}$  inch represents 17 inches.

#### **COMMON ERRORS IN COMPOSITION.**

We was going (were). I be a good cricketer (am). He went to lay down (lie). That ain't right (is not). He never done anything (did). I could have went (gone) It do not matter (does). It have contracted (has). Let I do it (me). He went their (there). We saw there house (their). Has he as been before (as he has). I have no books for they (them). That was her (she). I know who I saw (whom). He stands between you and I (me). The lion who chased us is dead (which). We know the man which watched us (who). The horse having been in the field (had).

Do not use the superlative degree of adjectives, as *tallest*, *most beautiful*, instead of the comparative, as taller, more beautiful, when comparing two things.

Adjectives should not be used for adverbs, as He ran very quick (quickly). Use and, but, then, and so as seldom as possible, especially at the beginning of a sentence.

Do not use pronouns so often as to confuse two persons together—He told him he was going to his house. Observe the rules of punctuation.

### PRINCIPAL PREFIXES.

LATIN. a, ab, abs, from, by. ad, to, at. amb, around, both. ante, hefore. circum, around. con, col, with, together. contra, against. de, down, from, concerning di, or dis, apart. e, ex, out of, beyond. extra, beyond. in, im, in, into, not. inter, between.

intro, within.
ob, against, in the way of
per, through.
post, after.
pre, before.
pro, forward.
re, back, again.
se, apart, aside.
sub, under.
super, over. [yond.
trans, or tra, across, be-
GREEK.
amphi, both.
ana, up, again.

cata, down. dia, through. en, or em, into. epi, on, upon, over. hypo, under. para, or par, besides. syn, or sym, with, toen, to make, in. [gether. fore, before. mis, wrong, not. out, beyond. over, above. un, not. with, against.

### LETTERING FOR MAPS, &c.

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz1234567890 ABCDEFGHJKLMNOPQRSTUVWXYZ ABCDEFGHJK ABCDEFGHJK BBCDEFGHJK BBCDEFGHJK BBCDEFGHJK BBCDEFGHJK BBCDEFGHJKLMNOPQRSTUVWXYZ 1234567890 ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 ABCDEFGHIJKLMNOPQRSTUVWXYZ BBCDEFGHIJKLMNOPQRSTUVWXYZ BBCDEFGHJK BCDEFGHJKLMNOPQRSTUVWXYZ BBCDEFGHJK BCDEFGHJK BC

A B C D E F G H I J K L M NOP Q R S T U V W X Y Z a b c d e f g h i j k l m nop q r s t u v w x y z 1 2 3 4 5 6 7 8 9 0 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

# ABBREVIATIONS AND COMMON PHRASES.

A 1 First Class; A.B. Able Seaman Aee., Aet. Aecount Lord A.D. (Anno Domini) in the year of our A.M. Before noon; P.M. After noon Anon. Anonymous—without a name B.A. Bachelor of Arts; M.A. Master of Arts B.C. Before Christ Britt. Reg. Queen of the Britons B.P. British Public-Beecham's Pills C.C. County Council Cf. Compare; q.v. which see Col. Colonel; Capt. Captain Cr. Creditor; Dr. Debtor or Doctor D.D. Doctor of Divinity D.G. By the Grace of God Do. ditto. The same D.V. God willing Ed. Editor; Esq. Esquire e.g. For example; Ex. Example Fahr. Fahrenheit; C. Centigrade F.D. Defender of the Faith F.R.S. Fellow of the Royal Society G.P.O. General Post Office H.M.S. Her Majesty's ship H.R.H. His or Her Royal Highness Ibid. in the same place i.e. (id est) that is Inst. Instant, this month

Alias. . Otherwise A la mode. According to the fashion A propos. . To the point Au revoir . Adieu till we meet again Bonâ fide. .In good faith Bon marché...Cheap market Dieu et mon droit. God and my right Esprit de eorps. The animating spirit of a number of persons Felo de se. . Suieide Honi soit qui mal y pense. . Evil to him who evil thinks Ich dien. I serve; In toto. Entirely In statu quo. . In the former state Inter alia. Among other things Lapsus linguæ... A slip of the tongue L'homme propose, et Dien dispose.. Man proposes and God disposes

I.H.S. Jesus, Saviour of men J.P. Justice of the Peace Lat. Latitude; Long. Longitude Lieut. Lieutenant; Gen. General M.D. Doetor of Medieine Mem. Memoranda, Notes Messrs. Messieurs, Sirs Mr. Mister; Mrs. Mistress M.P. Member of Parliament MSS. Manuseripts N. North; E. East; W. West; S. South N.B. Note, or mark well Nos. Numbers O.H.M.S. On Her Majesty's Service Per eent. by the hundred Pro tem. for the time being Prox. Next Month; Ult. Past Month P.S. Postseript P.T.O. Please turn over Rev. Reverend S. or St. Saint S.S. Steamship T.C. Town Councillor U.S.A. United States of America Viz. Namely; V.C. Victoria Cross V.R. Vietoria, the Queen &c. etc. (et eetera) and others R.S.V.P. Reply, if you please

Multum in parvo. . Much in little Nom de plume. An assumed title Non eomposmentis. . Not in sound mind Pater Noster. . Our Father Pons asinorum. . The ass's bridge Poste restante. . To remain till ealled for Pro bono publico...For the public good Pro ratâ.. In proportion Quid pro quo. . One thing for another Tempus fugit...Time flies Terra firma... Solid earth; safe footing Tout ensemble. . The whole taken to-[gether Versus. Against Viâ. . By the way of V'e2 versâ. The reverse Vox populi. . The voice of the people In re...In the matter of Sine qua non. .Something in lispensable

